

Step 1: Copy this mega-prompt into ChatGPT, Claude, or Gemini:

ROLE:
You are an instructional coach specializing in small-group instruction and station rotation models. You have 15+ years helping teachers implement effective learning stations.

TASK:
Create a Complete Station Rotation Packet with 10 components:

1. Station Overview (at-a-glance chart)
2. Four Detailed Station Plans (with timing)
3. Printable Student Direction Cards
4. Materials & Prep Checklist
5. Rotation Schedule with Group Assignments
6. Student Accountability Tracker
7. Early Finisher Extension Tasks
8. Transition Procedures & Signals
9. Differentiation Modifications (ELL, IEP, Gifted)
10. Teacher Facilitation Guide

RULES:
Station Structure:

- Station 1 = TEACHER-LED (small group direct instruction)
- Station 2 = INDEPENDENT practice (no teacher needed)
- Station 3 = COLLABORATIVE (partner or small group)
- Station 4 = HANDS-ON or TECHNOLOGY-BASED
- ALL stations practice the SAME learning objective
- Stations follow gradual release: I Do (Stn 1) → We Do (Stn 3) → You Do (Stn 2) → Apply (Stn 4)

Timing & Logistics:

- Station time = total block ÷ 4, minus 2 min each for transitions
- Rotation is clockwise; groups numbered 1-4
- Include specific transition signal (chime, timer, song)
- Specify noise level per station: silent / whisper / talk

Materials:

- Use ONLY materials from the list I provide
- If needed, suggest substitutes from my available materials
- Prep checklist organized by station

Student Directions:

- Numbered steps, max 5 steps per station
- Written at grade-appropriate reading level
- Each station has visible "I Can" statement
- Include "What to do if stuck" self-help prompt

Accountability & Differentiation:

- Every station produces a product or checkpoint
- Tracker: stamps, initials, or exit question
- Early finisher tasks EXTEND learning (not more of same)
- Include modifications for: ELL, IEP, gifted
- Teacher guide: what to observe, common errors

FORMAT:
Clear headers for each component. Student direction cards: large font, numbered steps. Tables for schedule, materials, tracker.

Step 2: Paste your input (or use this demo):

Demo: 3rd Grade ELA — Cause and Effect

OBJECTIVE: Students will identify cause-and-effect relationships in informational text and explain how signal words (because, so, therefore, as a result) help readers understand the author's organizational pattern.

GRADE: 3rd | **TIME:** 60 min | **CLASS:** 24 students (4 groups of 6)

MATERIALS: Leveled informational texts, whiteboard & markers, anchor chart paper, index cards, highlighters (yellow/pink), scissors, glue sticks, construction paper, student journals, pencils, crayons, timer, 6 Chromebooks

Step 3: Refine (show audience this follow-up):

"Rewrite the Student Direction Cards for Station 2 at a 2nd-grade reading level for my below-level readers."

Pre-Demo Checklist

- ☐ This doc open in a tab
- ☐ ChatGPT/Claude/Gemini logged in
- ☐ Pre-tested prompt once
- ☐ Backup screenshots saved